

BSA exhibition processes and terms

Onsite exhibition only. Phone sales possible.

18 October 2025 – 10 January 2026. Victoria Art Gallery

Terms of sale.

(To be issued with receipt)

1. A deposit of £2000 is required to reserve any artworks over £4000 from the exhibition.
2. The balance for each artwork will be due by **19 December 2025**, 3 weeks before the end of the exhibition. The balance will need to be paid either over the phone by calling the Roman Baths and World Heritage Centre phoneline (0)1225 477785 (between 9am-4pm Monday - Saturday / 9.30am-4pm Sunday) or in person at the Victoria Art Gallery.
3. Any artwork purchased after the **5 December 2025** will need to be paid for in full in order to secure the artwork.
4. Payment can also be made by cash or credit / debit card at the Victoria Art Gallery.
5. All artworks, except unframed editions/prints, must be collected from the Victoria Art Gallery between **13 – 27 January 2026**. It is not possible to collect exhibited artworks before this time. The Victoria Art Gallery is unable to arrange any delivery of the artwork.
6. Where a buyer is purchasing unframed editions or prints, please be aware that editions or prints will be sent from the artist directly and are not for collection from the Victoria Art Gallery. The Victoria Art Gallery will advise the artist and BSA of unframed edition/print purchases that are to be sent from the artist directly. The buyer agrees for the Victoria art Gallery to pass the buyer's name and contact information to BSA and the artist to make arrangements for delivery. Please note, there will be an additional cost for postage overseas, which will be quoted by the artist. If overseas postage is required please make this known before purchasing in order to receive the quote.
7. In order to collect artworks, customers should book a collection time with the Victoria Art Gallery; this can be done by calling us on 01225 477233. Please contact us to book your collection time at least 1 week before the exhibition closes.
8. As The Victoria Art Gallery is unable to ship any artworks, customers may arrange for collection and delivery via courier at their own risk and expense. Please inform the Victoria Art Gallery of the courier name and collection date at least 1 week in advance via email if you intend to make these arrangements. The Victoria Art Gallery will soft pack the artwork in basic materials but is not responsible for any damage to the artwork in transit. Victoria.Enquiries@BATHNES.GOV.UK
9. All artworks must be paid for in full and funds received by the Victoria Art Gallery before the artwork is released for collection. Large payments may be subject to and delayed by money laundering/fraud checks within the banks' systems.
10. (i) Where an artwork has been purchased remotely and payment made over the telephone, and has not been viewed in person at the gallery, the customer has 14 days from the collection date to decide if they would like a refund. The Customer will

notify Victoria enquiries (Victoria_Enquiries@BATHNES.GOV.UK) within 14 days of the collection date if a refund is required. The customer must organise and cover the cost of the artworks fully insured return direct to the Gallery. The artwork must be returned to the Gallery within 14 days of requesting a refund. After 14 days the customer loses the right to cancel the contract.

(ii) The Gallery will then inform the BSA of the customer's intent to return the item and confirm receipt in a saleable condition so that the refund can be actioned. The BSA will notify the artist of the customer's intention to return.

(iii) If you change your mind and wish for a refund before the end of the exhibition then please note that refunds cannot be processed within 7 days of purchase. Please also note that refunds cannot be processed at the till of the Gallery.

11. A refund will be issued by Bath and North East Somerset Council to the customer within 14 days of the receipt of the artwork back to the Gallery, as long as the artwork is in a saleable condition.
12. Purchases made at the Victoria Art Gallery, and/or after viewing the artwork, are nonrefundable.
13. In all sales of artworks in this exhibition, the Victoria Art Gallery is acting as agent on behalf of the artists.
14. All artworks are sold as seen.
15. We will only accept orders made by the purchasing customer; we will not take orders on behalf of other customers.
16. When an artist is VAT registered - If the purchaser is intending to remove the artwork from the UK within 3 months of making full payment, or the artwork is sent or collected within this time, the tax liability of the sale can change. Subject to certain conditions being met. In this circumstance, please contact Victoria_Enquiries@BATHNES.GOV.UK for further information.
17. All other terms of sale are covered under UK Government guidelines on distance selling. <https://www.gov.uk/online-and-distance-selling-for-businesses>

When the Victoria Art Gallery ('the Gallery') sells a work of art on behalf of an artist or another gallery ('the Artist'), it acts solely as an agent of the Artist. Artworks are the property of the Artist, and the contract will be between the buyer and the Artist.

The Victoria Art Gallery is acting as agent for the Artist in any sale. Where applicable, quoted prices include VAT due to the Artist. A VAT invoice is available on request by emailing Victoria_Enquiries@BATHNES.GOV.UK If we receive enquiries of this nature, we will forward these on to the Bath Society of Artists to action.